

PLEASE NOTE, ALL DOCUMENTS MUST BE CERTIFIED

	<u>Check list</u>
<ul style="list-style-type: none"> ● <u>INDIVIDUAL</u> - Copy of ID document (SA Citizens) / Passport (Foreign Nationals). - Proof of address less than three months old (Not required for Foreign Nationals). - Income tax number. - A stamped and dated letter from your bank confirming your individual bank account details (less than three months old). Alternatively, stamped copies of bank statements confirming same can also be submitted. (less than three months old) 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<ul style="list-style-type: none"> ● <u>ESTATE LATE</u> <p>For the deceased, we require:</p> <ul style="list-style-type: none"> - Copy of death certificate. - Copy of ID. - Income Tax number - A stamped and dated letter from the bank confirming the estate late's bank account details (less than three months old). Alternatively, stamped copies of bank statements confirming same can also be submitted. (less than three months old) - Resolution (if more than one executor). - Copy of Letter of Executorship / Authority. <p>For the executor/s we require the following:</p> <ul style="list-style-type: none"> - Copy of ID. - Proof of address (than three months old) 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<ul style="list-style-type: none"> ● <u>INSOLVENT ESTATE</u> <p>We require a copy of the Insolvent person's and Curator's:</p> <ul style="list-style-type: none"> - ID document - Proof of address (less than three months old) - Master's appointment letter - A stamped and dated letter from the bank confirming the insolvent estate's bank account details (less than three months old). Alternatively, stamped copies of bank statements confirming same can also be submitted. (less than three months old) - Income Tax reference number 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

<ul style="list-style-type: none"> • <u>CLOSE CORPORATION</u> - Copy of Founding Statement (CK 1) and Certificate of Incorporation (if applicable, CK2 for any amendments to the Founding Statement). - Proof of address of the company (less than three months old). - Copy of SARS document confirming Income tax reference number for the CC. - Resolution by all members nominating one signatory / representative. - A stamped and dated letter from the bank confirming the CC's bank account details (less than three months old). Alternatively, stamped copies of bank statements confirming same can also be submitted. (less than three months old) <p>For the authorised signatory / representative and each member we require the following:</p> <ul style="list-style-type: none"> - Copy of ID. - Proof of address (less than three months old). 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<ul style="list-style-type: none"> • <u>PARTNERSHIP</u> - Partnership Agreement - Each partner is required to comply with the same FICA requirements as Individuals above. 	<input type="checkbox"/> <input type="checkbox"/>